



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	NORTH GUJARAT EDUCATION SOCIETY, MUMBAI MANAGED SHRIMATI TARABEN SUNDERLAL RAICHAND COMMERCE COLLEGE
Name of the head of the Institution	DR. HITESH SURYAKANT VIRAMGAMI
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02766297760
Mobile no.	9924192594
Registered Email	tsrcc_patan@yahoo.co.in
Alternate Email	drhsviramgami@gmail.com
Address	09/ SHUBHAM BUNGLOWS, NEAR LILIVADI HOTEL, CHANSAMA ROAD, PATAN
City/Town	PATAN
State/UT	Gujarat

Pincode	384265																		
<b>2. Institutional Status</b>																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Urban																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	VISHALKUMAR GIRISHBHAI PARMAR																		
Phone no/Alternate Phone no.	02766297760																		
Mobile no.	9924147717																		
Registered Email	vishal.parmar87@gmail.com																		
Alternate Email	tsrcc_patan@yahoo.co.in																		
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)	<a href="https://tsrcc.org/wp-content/uploads/2019/08/AQAR-2018-19-Report-Submitted.pdf">https://tsrcc.org/wp-content/uploads/2019/08/AQAR-2018-19-Report-Submitted.pdf</a>																		
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://tsrcc.org/wp-content/uploads/2021/04/Academic-calender-2019-20.pdf">https://tsrcc.org/wp-content/uploads/2021/04/Academic-calender-2019-20.pdf</a>																		
<b>5. Accrediation Details</b>																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>0</td> <td>2007</td> <td>31-Mar-2007</td> <td>31-Mar-2012</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	0	2007	31-Mar-2007	31-Mar-2012
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	0	2007	31-Mar-2007	31-Mar-2012														
<b>6. Date of Establishment of IQAC</b>	04-Jul-2013																		
<b>7. Internal Quality Assurance System</b>																			
<table border="1"> <tr> <td>Quality initiatives by IQAC during the year for promoting quality culture</td> </tr> </table>		Quality initiatives by IQAC during the year for promoting quality culture																	
Quality initiatives by IQAC during the year for promoting quality culture																			

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meeting of Internal Quality Assurance Cell (IQAC)	20-Jun-2019 1	13
Regular meeting of Internal Quality Assurance Cell (IQAC)	17-Sep-2019 1	13
Regular meeting of Internal Quality Assurance Cell (IQAC)	22-Jan-2020 1	13
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Shrimati Taraben Sunderlal Raichand commerce college Patan	Placement Fair	KCG Ahmedabad	2019 1	50000
Shrimati Taraben Sunderlal Raichand commerce college Patan	National Service Scheme	Hemchandracharya North Gujarat University, Patan	2019 1	38000
Shrimati Taraben Sunderlal Raichand commerce college Patan	Sports	Hemchandracharya North Gujarat University, Patan	2019 1	695598
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>
1. IQAC promoted quality teaching learning through blogs and power point presentations. 2. IQAC promoted digital notice board for the promotion of various co curricular activities in the campus as well as off the campus. 3. IQAC promoted research activities. Consequently two faculty members of commerce registered for M.Phil programme. 4. Promoted off campus activities.

<a href="#">View File</a>
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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>
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Plan of Action	Achivements/Outcomes
To promote women health and hygiene programmes	A girls room was made equipped with sanitary pads and an electric box for destroying used pads. The opening of the programme was done by women. This work, a step towards women health and hygiene, was accomplished by the collaboration of "Save Humanity" an NGO as well as our college Smt. T. S. R. Commerce College, Patan.
To promote extension activities	NIC at Bangalore provided an opportunity to display talent and skill of NSS volunteers. Additionally, a number of students participated in various camps organized by our university as well as other colleges.
To promote research activities	IQAC promoted research activities. One of the commerce adhoc faculty members has registered for Ph.D. registration. Consequently two adhoc faculty members of commerce registered for M.Phil programme. Three faculty members in Commerce published their research papers as chapters in a book with ISBN in ICSSR. Four faculty members presented their research papers in national seminar on Mahatma Gandhi.
To promote hosting for various games in sports under IQAC	College has become a host for swimming, wrestling, Lawn tennis, boxing, judo so and so
To promote modern tools for learning such as blogs and ppt presentations	All faculty members utilize their own blogs as well as power point

	presentation for teaching learning activity.
Formation of various committees for effective management of the college	The college formatted various committees under the supervision of IQAC cell for the disciplines and better management of the campus.
Formation of students' redressal cell	As a result, a drop box was placed in the college to resolve grievances as early as possible to satisfy students.
To prepare library blog	In order to provide old question papers as well as a series of notes, library blog is developed which can be accessed without permission.
To promote and develop Econtent for online learning	The faculties were trained under the guidance of IQAC how to teach students online and solve doubts in study.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
North Gujarat Education Society Committee	04-Jul-2013

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2020
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Date of Submission	23-Jan-2020
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Smt. T.S.R. Commerce College, Patan maintains MIS to support its academic program and administrative operations. Management created the MIS system to make a strong bridge between the management and college. Through this system, the management keeps its watch on the progressive growth in the terms of infrastructure and academics. The management created data for asking various information such as CCTV cameras, parking lots, gardens, safety
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and securities. In the very first week of every month the college sends the required data of the college. Additionally, the information of safety log book is always kept updated and sent to the management of the campus.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college formats a mechanism when the syllabus of UG and PG is revised by the University. The focus is kept on well planned curriculum delivery and documentation. Teaching plan is prepared before the commencement of each term by each and every faculty member keeping in mind the details of number of lectures in week in the subject. Academic diary is prepared each faculty respectively and is observed and signed by the head of the Department. In between the ongoing term, the head of the institute organizes meeting to know the progress of the teaching-learning activities. Academic calendar helps a lot to design our academic and non-academic activities. Every year an academic calendar is prepared carefully to justify both academic and extra-curricular activities. Besides, for the effective implementation of academic calendar, a time table is prepared by the committee and after approval of it, the syllabus of each and every subject is divided among the faculties keeping in mind their interest and skills in teaching. The coordination among the faculties make possible to complete the whole syllabus with full satisfaction. The principal reviews the progress of the teaching-learning activities periodically.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

#### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	Nil
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
<a href="#">View File</a>		

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>Initially the feedback of the students was taken manually in the previous years. From the year 18-19 the feedback are taken online by the college keeping in mind the five effective parameters such as knowledge and skill about the subject, presentation skill, punctuality, attitude towards the students and ability to solve the problem. Faculty wise data is collected and analysed in column chart in order to measure the performance of the faculty members of the college. Besides, another data of the feedback is prepared depending on various categories covering classrooms, administrative office, library, playground, sanitation, drinking water, parking and all over infrastructure. Since 2018-19, the college has started collecting feedbacks from students in order to bring improvements in all over performance of the college. The institute runs in two different heads: grant-in-aid and self-finance. At the time of appointment of new faculty, he/she has to come with preparation for lecture on the chosen topic. After two-three lectures in different divisions, he/she is appointed only when the feedback is satisfactory.</p>

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Account	690	810	667
MCom	Account	200	210	200
<a href="#">View File</a>				

**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1735	320	4	4	4

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
13	10	6	5	Nil	Nil
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

0
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Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2055	5	1:411

### 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	3	11	1	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
<a href="#">View File</a>			

### 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	40	Semester	23/03/2019	28/09/2020
BCom	40	Semester	23/03/2019	01/10/2020
<a href="#">View File</a>				



### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to Hemchandracharya North Gujarat University, Patan which follows the guidelines and norms regarding examination and evaluation system very strictly. The semester system examinations are divided into two parts: one is internal examination which is conducted by the college itself and another is external examination which is held by the affiliated university. Internal examination contains 30 marks which cover 10 marks for examination, 10 marks for assignments (term papers) and 05 marks for attendance and 05 marks for MCQS. The internal examination marks are submitted to the University as per the schedule prescribed by the University. University exam is conducted at the end of the semester which covers 70 marks. A central assessment of the University is arranged in order to generate the result within 30 days only. The fixed period of reassessment for the papers is given to the students in order to bring transparency in paper assessment. At the college level, examination committee is formatted for the better management during the examination as well as to keep the college campus copy free and for maintaining discipline in the campus. Our college has started to break the traditional method of taking examination. To promote paperless examination, we have put our first step towards the online examination at UG level. Thus, we can save environment to some extent.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to HNGU Patan which follows the University academic calendar strictly. Additionally, an academic calendar is prepared by the college at the very beginning of every academic year with the details of all the curricular and extracurricular activities to be conducted by the college, both at students and faculties' level, and both at campus and off campus level. The academic calendar is made available at the college website as well as notice board for the better understanding of the yearly plan. A copy is handed over to the H.O.D. of the department as well as faculties in order to implement it in a proper and effective way. Teachers, students, management, stakeholders are provided academic calendar for the detailed information. Lectures are divided keeping in mind skill and art of teaching. The academic year initiated with 12th June, 2019. The teaching work was started from 25th June, 2019. Examination committee prepares examination calendar as per the university circular. The schedule of the internal as well as external (university) examinations are uploaded on the college website for the students.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://tsrcc.org/wp-content/uploads/2021/04/PO-PSO-2019-20-1.pdf>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
40	MCom	Nil	112	96	85.71
40	BCom	Nil	540	479	88.70

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://tsrcc.org/wp-content/uploads/2021/04/SSS-2019-20.pdf>

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	Nil	Nil
<a href="#">View File</a>				

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
<a href="#">View File</a>					

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	3	0
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	2

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### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Impact of Covid-19 On Indian Economy	Dr.Prof. H.S.Viramgami Prof. Lakhan Thakor Prof. Bhautik Prajapati	International Journal of Research in Humanities and Social Sciences (IJRHS)	2020	0	0	Nil

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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	Nil	Nil	0

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	10	1	Nil
Presented papers	3	7	1	Nil

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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Legal Awareness Camp	District Legal Service Authority , Patan	2	153
Youth Co-operative Education Class	Co-operative Union, Patan district	2	100
Industrial Visit	Duthsagar Dairy	4	56
Shri Saraswati Shishu Mandir Primary Section	Bharatiya Sanskar Niketan Patan	1	24

Community Awareness Programme	6 BN NDRF Force	4	100
Tree Plantation and Preservation of Environment	Patan Municipality	1	23
Thalassemia Test	Indian Red cross Society	2	350
Social Awareness Programme	Hira Sanskar Trust	1	40
Tree Plantation Programme	Patan Municipality	1	22
Blood Donation Camp	S.K. Blood Bank	2	55

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Lawn Tennis girls	3rd Rank Bronze medal in West Zone	IIS (Deemed to be University), Jaipur	2
Lawn Tennis boys	4th Rank Bronze medal in West Zone	SP University of Pune	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender issue	Show Humanity Trust, Patan	Social and gender awareness	1	100

[View File](#)

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

0	0	0	Nil	Nil	0
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Show Humanity Trust, Patan	22/11/2019	Social and gender awareness	100
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	286965

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3055	470786	490	75234	3545	546020
Reference Books	1283	1428795	2	267	1285	1429062
Journals	35	19540	Nil	Nil	35	19540
Others(s pecify)	6063	1484168	Nil	Nil	6063	1484168
Library Automation	1	15000	Nil	Nil	1	15000
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	28	15	0	0	10	4	2	8
Added	0	0	0	0	0	0	0	0	0
Total	50	28	15	0	0	10	4	2	8

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
145000	104160	500000	171900

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Management developed a system to get the details of the safety log book and monthly MIS report. College prepares safety logbook in terms of selected variables such as CCTV, electric equipment, rooms, drainage, fire safety equipment, infrastructure damage etc. per week and is sent to the management on the first week of the month. The college also prepares monthly MIS report indicating students, staff and financial related and it is also sent with safety logbook to the management.</p> <p style="text-align: center;"><a href="https://tsrcc.org/wp-content/uploads/2021/04/Procedures-and-policies-2019-20.pdf">https://tsrcc.org/wp-content/uploads/2021/04/Procedures-and-policies-2019-20.pdf</a></p>
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### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
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Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	National Scholarship	1340	4660630
b) International	0	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
0	Nil	Nil	0
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Students Aid	200	180	8	8
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
22	22	6

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	150	150	Commerce	Smt. T. S. R. Commerce College,	M.Com.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter-college Hockey for girls	Inter college	16
Inter-college Hockey for boys	Inter college	16
Inter-college basket ball for boys	Inter college	10
Inter-college football for boys	Inter college	20
Inter-College Judo girls	Inter College	3
Inter-College Judo Boys	Inter College	5
Inter-college swimming competition boys and girls	Inter College	3
Inter-college badminton boys	Inter College	3
Inter-College basket ball for girls	Inter College	9
Inter-College Chess competition	Inter College Inter University	2

[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	West Zone Lawn Tennis Girls Award	National	1	Nil	Roll number 119 M.Com. IV	Hirva H. Limbachiya
2019	West Zone Lawn Tennis Girls Award	National	1	Nil	Roll number 52M.Com. IV	Pooja Makwana N.



2019	West Zone Lawn Tennis Girls Award	National	1	Nil	M.Com. Sem IV 118	Sonu P. Patel
2019	West Zone Lawn Tennis Girls Award	National	1	Nil	Roll number 119 M.Com. IV	Hirva H. Limbachiya
2019	West Zone Lawn Tennis Girls Award	National	1	Nil	Roll number 52M.Com. IV	Pooja Makwana N.
2019	West Zone Lawn Tennis boys Award	National	1	Nil	M.Com. Sem IV 118	Sonu P. Patel
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are always keen to be a volunteer for the growth and development of the institute. Class representatives (CR) are chosen for monitoring the whole class. In order to overcome the problems of individual class, CR plays a very crucial role. Besides, volunteers of NSS and NCC unit are always kept stand by for any emergency assigned work by the Government. In order to make IQAC activities effective and transparent, students from B.Com. and M.Com class are selected as stakeholders for IQAC cell. Students of NSS unit are trained to take the responsibilities as an anchor and organizer of the whole event. Similarly, NCC students are trained to practice parade in the absent of the trainer. Thus, students are provided equal opportunity in academic and administrative field.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Get together function of the former students ALUMNI association was organized in Smt. T. S. R. Commerce College, Patan on 16th February, 2020. Executive Director of N.G.E.S. campus Dr. J. H. Pancholi and Chief Officer of Patan Municipality Shri Panchabhai Mali remained present in the function. President of former students ALUMNI association Shri Bharatbhai B. Gelot discussed about future perspective of TSRCC, registration of ALUMNI, future planning and former students shared their past experiences. Principal Dr. H. S. Viramgami heartily

welcomed the former students and presented progress report of TSRCC. Parents of present students were also invited in the function. All former students and parents took lunch and enjoyed a lot.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralisation. 1. All the Permanent faculties of the college perform their duties with full authority and responsibility. The institution follows program wise decentralization. There are two programmes run in the college. There is a good coordination among the faculties. 2. Management, Principal, IQAC members, staff, student representatives, stakeholders, Alumni association and various committees are jointly work to design and execute their plans. 3. Administrative staff, Academic committees, IQAC, N.C.C., N.S.S., sports all work together for all over functioning for the growth of the college. 4. In order to bring decentralization, the college utilizes proper channel with the Director of the Trust in order to increase facilities and requirements in the college. Participative management 1. The institute promotes a culture of participative management by involving the principal himself, staff, students and other stakeholders in various activities of the college. Both staff and students are free to share any suggestions for the growth of the college. 2. Parent teacher meetings are held in order to discuss important issues and to solve them as early as possible. 3. As a part of participative management the staff members share innovative ideas and ways of teaching-learning activities. Faculty members also write joint research papers and share knowledge of the particular subject.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The principal himself is the member of the board of studies of the commerce. Faculty in Hemchandracharya North Gujarat University, Patan. At graduate level, the syllabus has been revised in commerce discipline keeping in mind students' skills. From the June 2020 onwards, the new syllabus of B.Com. will be implemented in order to develop students' skills and to increase students' growth. The syllabus of M.Com. has been revised in order to cope up with the present scenario. From the June 2019 onwards, the new syllabus of M.Com. has been implemented to bring change in it.
Admission of Students	The college strictly follows the procedure for admission to students as prescribed by the Hemchandracharya North Gujarat University year by year to its affiliated colleges. An

admission committee is formed under the strict supervision of the principal among the faculties of the college. Admission procedure is transparent and fair, purely on merit basis. Those who have passed the basic degree (B.Com) in commerce faculty are allowed to get admission in P.G. as per the post Graduates Rules of the University. The applicants after filling the dully filled application form have to submit it within ten days in the college office. Then a general merit list as well as those of different reserved categories are prepared and are displayed on the college notice board.

Teaching and Learning

All teachers follow the prescribed time table with the workload of eighteen lectures. In the present year our faculties are trained by the experts to create blogs to update the modern teaching method. The classrooms have overhead projectors for power point presentation. Faculties try their best to break the traditional method of teaching by their commuting skills. Faculty members use OHP and rich library also to teach their courses. The students are provided the e-materials from the blogs. Faculty members use OHP for presentations and college library for the updated materials. As the students progress, they are also provided the opportunity to give presentations and seminars on given topics. The students are motivated to learn themselves by the student-centric method of teaching. Every year teacher's day is celebrated to remove the stage fear from the students' minds and for self-learning. Extra lectures are organized to solve confusions in learning at the end of the semester for poor students. Students are encouraged to use library to learn and know the external affairs. Students learn self-disciplines as well as self-confident.

Examination and Evaluation

There is an examination committee in the college. Internal Exams as well as University exams at the end of the semester are organized in the college every year as per the prescribed format of the affiliated university. The results of all years are prepared and displayed on the notice board as well as college website. There is

	<p>transparency in internal examination. Students can apply for verification, and reassessment. The students from sports and cultural quota are benefited.</p>
<p>Research and Development</p>	<p>The IQAC promotes research activities in the college. The chairman of the IQAC, the principal of the college has the PhD. Guideship in commerce faculty.</p> <p>In order to promote research activities, faculty members are provided financial support for the paper presentation in seminar and conferences. As a part of research activities, three faculties enrolled in Ph.D. programme as well as two faculties got admission in M.Phil. Programme this year. Faculties are motivated also to take admission in Ph.D. and M.Phil. Program in order to extend the area of research in the particular subject. All faculties are motivated to take participation in any seminar, workshop or conferences in order to improve research skills.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library is fully computerized and has the facilities like internet connection and printer. Library is equipped with SOUL 2.0. Library has Comfortable seating arrangements, large reading tables, fans and curtains for students and is well-maintained by the college.</p> <p>All the teachers use OHP to deliver their lectures. The entire college is computerized. All computers are connected with wi-fi. The college has an NSS room, NCC room, IQAC room, sports room, ladies' room, parking facilities, playground, facility of clean drinking water etc. Library also created a blog with a view to provide previous years old question papers.</p>
<p>Human Resource Management</p>	<p>Every staff member is insured by the group policy provided by the NGES Management. Staff members of the whole campus are provided 05 salary increment every year. Besides non-teaching staff is provided bonus for Diwali festival every year. College provides economic assistance for those who present research papers in any seminar, workshop or conference. Additionally, the attendees are provided Duty Leave for the same. Staff training is provided every year for upgrading teaching-learning activities. We always hail centers for competitive exams in</p>

order to make faculties competent in organizing and conducting exams and support them economically.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	<p>There is an examination committee in the college. Internal Exams as well as University exams at the end of the semester are organized in the college every year as per the prescribed format of the affiliated university. The results of all years are prepared and displayed on the notice board as well as college website. There is transparency in internal examination. Students can apply for verification and reassessment. The students from sports and cultural quota get benefits.</p>
Planning and Development	<p>The information of the upcoming meetings of the director and other Principals of the institutions in the campus are provided through emails. The record of monthly information system is sent through emails. All the tenders for renovation and purchasing sports items are decide through emails. Whatever the new activities are conducted in NGES campus, it is published on the institutional website. Important information for auditing is transmitted through website.</p>
Student Admission and Support	<p>Rules of the admission are displayed on the notice board as well as website Ofthe College. Students can download different forms from the website. Moreover students can submit their online feedback forms through the website in order to improvise infrastructure and teaching learning methods in the classrooms. Internal and external schedule of the exam and seating arrangements and results are easily available on the college website. Those students who want to apply for B.Com and M.Com program can get the details of the syllabus online</p>
Administration	<p>Administration office is upgraded with internet and e maintenance. The office is well equipped with furniture and computers and internet connection. All types of accounts are prepared with Tally ERP 10.</p>
Finance and Accounts	<p>The latest software of the Tally has been installed in order to keep the data updated for the entire account of</p>

the college. All the receipts and expenditure is prepared and sent to the authorities of the education department at the end of the financial year. The entire data of accounts and finance are recorded in updated licensed softwares.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Prof. Dakshaben N Vyash	Impress impactful Policy Research in Social Science	Indian Council of Social Science Research	500
2019	Prof. Pratik J Suthar	Impress impactful Policy Research in Social Science	Indian Council of Social Science Research	500
2019	Dr. Hitesh S Viramgami	Impress impactful Policy Research in Social Science	Indian Council of Social Science Research	500
2020	Prof. Bhautik Prajapati	International E-seminar on 22nd April, 2020 CIVID-19: The Global Epidemic	Rudra Education Trust, Mehsana, Gujarat, India	200
2020	Prof. Lakhan R. Thakor	International E-seminar on 22nd April, 2020 CIVID-19: The Global Epidemic	Rudra Education Trust, Mehsana, Gujarat, India	200

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	NIL	Nil	Nil	Nil	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
00	Nil	Nil	Nil	0
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Gratuity and personal insurance	Gratuity and personal insurance	Group Insurance

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The latest software of the Tally has been installed in order to keep the data updated for the entire account of the college. All the receipts and expenditure is prepared and sent to the authorities of the education department at the end of the financial year. Mahendra N. Shah and Co. has been appointed by the management as the external auditor for the management expenditure. At the end of the financial year, they prepare the final report by preparing the annual financial statement.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
North Gujarat Education Society Mumbai	3208852	Salary for staff
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Indian Centre for Academic Ranking and Excellence (ICARE)	Yes	KCG, Ahmedabad
Administrative	Yes	Indian Centre for Academic	Yes	KCG, Ahmedabad

**Ranking and  
Excellence  
(ICARE)**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

0

6.5.3 – Development programmes for support staff (at least three)

0

6.5.4 – Post Accreditation initiative(s) (mention at least three)

0

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	<b>Yes</b>
b) Participation in NIRF	<b>Nil</b>
c) ISO certification	<b>Nil</b>
d) NBA or any other quality audit	<b>Yes</b>

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Regular meeting of Internal Quality Assurance Cell (IQAC)	20/06/2019	20/06/2019	20/06/2019	13
2019	Regular meeting of Internal Quality Assurance Cell (IQAC)	17/09/2019	17/09/2019	17/09/2019	13
2020	Regular meeting of Internal Quality Assurance Cell (IQAC)	22/01/2020	22/01/2020	22/01/2020	13
2019	Participation of college in GSIRF for rating colleges	24/10/2019	24/10/2019	24/10/2019	Nil

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)



Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women health and Hygienic seminar	23/07/2019	23/07/2019	210	Nil
Women Law Education	17/07/2019	17/07/2019	153	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	00	00	00	Nil
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Women health and Hygienic seminar	23/07/2019	Women health and hygienic seminar was organized in order to bring awareness among the women about gynae problems. 210 girl students showed interest for this programme.
Women health and Hygienic seminar	18/01/2020	An invitation was received by our college for the seminar on Women health and Hygienic seminar on 18th January, 2020. Three students from our college participated to get the information and knowledge for medical awareness.
Women Law Education	17/07/2019	A seminar was organized by our college in order to bring legal awareness among the girl students.

153 students appeared for the same.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Women health and Hygienic seminar	23/07/2019	23/07/2019	210
Women health and Hygienic seminar	18/01/2020	20/01/2020	3
Women Law Education	17/07/2019	17/07/2019	153

[View File](#)

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree plantation to make campus green
Paperless online exams in soft skill foundation subjects
Usage of e-content for extending knowledge through blogs
To save papers to save environment by initiating printing mechanism in the college

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Title of the Best Practice I: College as a host for various sports 2. Goal: The goal of hosting various sports in our campus was to compete with the students at national level and to step out from the four walls of the college campus. As a host the college encourages skills and personal development, our college has given equal significance to sports. Sports have become a tool for bringing equal opportunity for all students who have unique skill rather than getting syllabus-based knowledge. Sports bring all students of different segments of the society on a single stage. The main aim of the sports is to remove discrimination in society and to bring about skills and sportsman spirit. 3. The context: The college provided complete training in various games. Students were invited to display their skills and talent in sports such as kabbadi, volleyball, football, wrestling, judo, cricket, basket ball, hockey, swimming, boxing, athletics so and so. Every year the College has large number of students' strength. It has more than 1700 students coming from various places possessing various skills. Our college provides them a good platform in order to secure their selection at national as well as international level. 4. The Practice: For various sports, the physical instructor organizes test to identify the skill of students. The students are prepared for the inter-college competitions. After success at local level, the students are promoted for West Zone and inter-university competitions at national level. They are fired with ambition to achieve at this level. All India coaching camp was hosted by our college for the various games of swimming boys and girls, Judo boys, wrestling boys and girls, lawn tennis boys and girls and boxing boys in the recent year. 5. Evidence of Success. In west zone Lawn tennis girls achieved a bronze medal and were selected for inter-university games and selected first Khelo-India inter-university in the present year. In lawn tennis boys secured second bronze in west zone inter-university and were selected for first Khelo-India competitions. In wrestling, a girl secured 8th place in inter-university games as a result of successful training of our college as a host. 6. Problems Encountered and Resources Required: Most of the students come from remotest areas of the villages. In spite of having extraordinary skill and talent, parents are not willing to send their children to

far distant areas out of Gujarat especially their daughters. Additionally, parents are not capable economically for further fulfillment of the demands of the athletes. They don't get recovery from the injuries due to the lack of proper sport medicines and physiotherapy treatment. 1. Title of the Best Practice II: Co-curricular activities 2. Goal: This practice emphasizes on activities other than teaching learning activities in order to motivate students to think out of the box and for all round performance of students. 3. The context: The college motivated students for various activities such as to save environment, to save birds, campaign for basic human rights, women empowerment, programmes of women safety and hygiene etc. 4. The Practice: In order to bring co-curricular activities into practice, the students are offered stage at college level. Co-curricular activities include social and health awareness program, save environment and water program, awareness about the social evils and its solutions, activities of saptdhara. (Seven activities) 5. Evidence of Success: Students participated in a number of camps organized by University and other colleges. NIC at Bangaluru was attended by the students in order to bring cultural heritage of the state as well as talent hidden inside the students. Students performed in different acts. 6. Problems Encountered and Resources Required: Problems Encountered and Resources Required: Students come from remotest areas of the villages. So they are not able to spend more time for extra activities. Besides, transformation facility is not available at every hour for routes of the villages.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://tsrcc.org/wp-content/uploads/2021/04/Best-Practices-2019-20.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The students of our college are motivated to take participation for saving birds. 14th and 15th January is celebrated as kite festival in Gujarat. For these two days in order to save birds, forest department, Patan offers a special training how to save birds. Every year students are motivated for this training and are made aware about the social responsibility to take care of the Nature by saving birds from being injured by the lethal thread in the sky. The responsibility for making this effort successful, NSS and NCC com on the forefront.

Provide the weblink of the institution

<https://tsrcc.org/wp-content/uploads/2021/04/Institutional-Distinctiveness-2019-20.pdf>

### 8.Future Plans of Actions for Next Academic Year

In the next academic year, college plans to conduct more off campus extension activities. We are planning to develop more technical aspects in order to make students advanced. Our college plans to publish library blog covering all previous years' old question papers as well as notes of all papers including subjects of B.Com. and M.Com.Our college plans renovate the whole building properly and runs remedial classes to assist the economically and mentally poor students. To create blog of the college library for students in order to provide bank of old question papers.